

MCTLC Executive Board

9/25/2021

[Agenda](#)

In attendance: (alphabetical order of the last name)

Amandine Bailey, Megan Budke, Zvi Geffen, Kaishan Kong, Karen Nickel, Effy Shypulski, Lenny Ulloa Silva, Aracely Thomas

9:05 Meeting Begins

I. Welcome & Opening!

- Opener: How is your school year going so far? “Which photo/story best depicts how your school year is going so far?”
 - Excited, overwhelmed, making sense of things, meeting many new people, in a new location/position
- Approval of August Retreat Meeting Minutes
 - Some revisions on spelling were made.
 - Lenny Silva moves to approve the amended minutes. Amandine Bailey seconds. Minutes are approved.

II. Reports

- Membership report – Lenny
 - No updates on the membership report, but the board suggests more discussion in the future about the membership benefits, how to better involve members and inquire what they want to see in the conference, re-energizing the members, and offering tangible resources. Some ideas include a membership-only page on the website with activities, resources, free gifts at the conference, collaboration documents for conference attendees, a community board/Facebook page for Q&A.
- Awards report- Aracely
 - There is still time to nominate people for the awards. Two awards have no nominations yet: Administrator Award, Teacher of the Year.
- Treasurer's report – Amandine
 - Both the Zelle account and the Venmo accounts work for travel reimbursement and Professional Development.
 - Amandine goes through the costs for the 2021 Virtual Conference.
 - The current state of accounts: we already have a few early-bird registrations and a few sponsors (VHL, Extempore, and Wayside Publishing).
- Communications & Editor Report - Effy
 - Since August 2020, social media engagement has been improved in Facebook, Twitter and Instagram, especially Instagram that increased from 13 to 229.
 - Megan and Lenny will organize student presiders for the early career teacher dinner.

- o Karen gives out a special shout-out to Effy and the communications team for their work in sending out a newsletter despite the amount of work at the beginning of the semester.
- Webmaster report – Lenny and Amandine
 - o Lenny and Amandine step in to share the Webmaster duties and update the Conference web page.
- Regional Rep Co-Chairs report - Zvi
 - o Jennifer Wernau agrees to be a co-chair of the Regional Rep committee. She found a replacement for her region.
 - o The watch party will be at 7pm CST this coming Wednesday night (9/29). The audience will meet on ZOOM to say hi, then watch the presentation separately and will reconvene to debrief at around 8pm.

III. Professional Development & Support

- o CARLA offers several workshops and gives one free spot for the MCTLC board.
- o Karen and Megan will watch the Somali Heritage Language & Culture Work in action and will share their work in the upcoming newsletter.
- o Licensure Cohort Support – Lenny
 - o It is going very well. It started with 9 people two weeks ago, and now the cohort has 19 members. It has been very helpful for those who want to attain a license. They allow those who have less teaching experience to join now.
- o ASL home language students eligible for English learner services and funding
 - o ASL was not listed as a category for English language learners in the past years. After some advocacy work, ASL students now have access to English Learner services. It is another step towards inclusivity.

*Break at 10:18-10:30am.
10:30am reconvene*

IV. Fall Conference 2021

- Attendify is being bought by another company, but Attendify ensures Karen that the MCTLC conference contents will be moved to the new company/platform.
- Invited presenters. Information is not complete yet but the presenters and the strands are lined up.
- Sessions and workshops.
 - o Review the sign-up for facilitation of the live sessions. Megan suggests adding a line in the google document to put in the facilitator's name.
 - Megan suggests Heather be an editor of the "Conference at a Glance" sheet.
- Upload Videos from Padlet (or Google Drive) to Vimeo to Attendify
 - o Karen will check last year's record to decide who should have access to Attendify.
 - o Lenny asks about the "Game Plan" google document from last year. Karen will recreate this year's "Game Plan" document with this year's conference information.
- o Ballot

- o Karen and Megan will meet to discuss the Vice-President candidates. Then Kaishan will add the information on the ballot.
- o Conference Evaluation
 - o Lenny has updated the Conference Evaluation for this year.
- o Registration is open.
 - o Code for MCTLC board, for everyone on the board, not just the Executive Board. Code: MCTLCBoard21
- o Postcards.
 - o The board voted to send out postcards for this year's conference.
- o Webmaster:
 - o Lenny and Amandine will work together to manage the website.
- o New Teacher Happy Hour
 - o If you are aware of any organization that will give out free gifts for the new teachers, let Megan know.
- Closer. Each member shares one word about how you feel about the conference.
 - o Excited, experienced, returning, anticipation, nervous, rejuvenated, overwhelmed, confident. We can do it!

11:25 am Meeting adjourns.

Minutes respectfully submitted by Kaishan Kong